The 411 on WIOA Youth Program Services for Reporting Webinar

Follow-up Resources

- **The 411 on WIOA Youth Program Services** provides highlights for each element, example services, reporting requirements and links to best practices
- **The OSOS Services Guide** contains step-by-step instructions for entering services into the One-Stop Operating System (OSOS)
- **Tutorial for writing quality case notes in OSOS** using the Situation, Evaluation, Next Steps, Sufficient Information and Employment Related (SENSE) model

Resources to Ensure Accurate/Balanced Reporting

- **TEGL 21-16** offers detailed explanations of work, educational and occupational components of Workforce Innovation and Opportunity Act (WIOA)
- **The Case Management Toolkit** contains successful practices and resources

Resources to Address Underreporting

Evaluate your Youth Program using Management Reports. With access to the Management Reports:

- From within the NYSDOL network, use: [http://10.64.106.121:8055/reportsite/index.jsp](http://10.64.106.121:8055/reportsite/index.jsp) and enter your OSOS ID and OSOS Password.
- From outside the NYSDOL network, use: [http://my.ny.gov](http://my.ny.gov)
  - Click on “Sign In” and enter your business NY.Gov ID and Password
  - Click on DOL SSL-VPN Trade Act Tracker & LWIA-MR
  - Click on “LWIA-MR” and enter your OSOS ID and OSOS Password

Resources for Service Delivery and Element Best Practices

- Visit the [WIOA Youth Program Element resources on Workforce GPS](https://www.workforcegps.org) for element best practices
- NYSDOL Webinars:
  - **LMI Element is more than Occupational Information** provides clarification on the LMI element and OSOS, JobZone and CareerZone tips for providing the LMI element (March 2018)
  - **Insights into the WIOA Follow-Up Element** includes policy and practical information about the WIOA Follow-up Element (January 2018)
  - **Making Work Experience Work for Your Youth** offers ways to maximize Work Experience opportunities (April 2017)
  - **WIOA Youth Program FAQs** answers many youth program Frequently Asked Questions (November 2018)
  - **Youth Service Types and Outcomes - Changes in OSOS** contains details on Service Types and Outcomes (September 2017)