DIVISION OF EMPLOYMENT AND WORKFORCE SOLUTIONS

CDO WORKFORCE
an american job center

Chenango-Delaware-Otsego Workforce Development Board Inc.

LOCAL PLAN

JULY 1, 2017 - JUNE 30, 2021

NYS DEPARTMENT OF LABOR
PROTECT | ASSIST | CONNECT

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Strategic Planning Elements

LWDB and Regional Demand Lists are now maintained online at: https://labor.ny.gov/workforcenypartners/lwda/lwda-occs.shtm . Changes to Demand Lists can be made by following the directions on the webpage.

I attest that the priority ranked list of the local area's demand occupations was last updated on [specify date in the below text box].

December 2017

How is this information shared with the Board? What was the last date on which it was shared?

The priority demand occupations are shared with the board at board meetings using LMI & presented by regional labor market representative. Most recent 4.13.18.

a. Provide an analysis of regional economic conditions, including:

i. Existing and emerging in-demand sectors and occupations; and

According to recent data from the Central New York Regional Economic Development Council, "For decades, the Southern Tier's economy suffered from retractions in historic areas of strength – manufacturing, technology and tourism. Even before the great recession of 2008, the Southern Tier's economy was in decline, with job growth running below the national average.

According to the report challenges include high concentrations of poverty in distressed communities. The Southern Tier REDC continues to focus on communities in the region that have concentrated pockets of poverty and distressed urban cores, as well as rural areas with a high concentration of poverty demonstrated by low household incomes, high rates of poverty and unemployment, and a high percentage of residents receiving public assistance. The poverty rate rose to 16.6% in 2015, the latest year for which data was available, a 1.2% increase from 2014. Movement out of the region is also a challenge. Outmigration continues to plague the Southern Tier. In every year since 1999, residents have moved out of the region. During 2015, the latest year for which data was available, the Southern Tier experienced a .43% population loss.

The existing sector environment includes a shrinking labor pool and increasing labor demand. The report finds that the region's eligible labor pool reached a low in 2016. Those remaining in the local labor force have had greater success in finding employment opportunity, evidenced by the shrinking unemployment rate, but many job opportunities remain unfilled. New York State's Jobs Express lists 5,000 job openings throughout the Southern Tier Region in a wide range of industries and levels of skills. These immediate needs, along with those moving forward created by baby boomer retirements, only exacerbate the need for quality workers.

The report also notes Key Regional Indicator Challenges that include:

Manufacturing industry continues to shift. "The Southern Tier exemplifies the evolution of what American manufacturing will look like in our new global technology-driven economy. There is a greater focus on STEM operations through more advanced manufacturing processes, requiring fewer people with more advanced skills. While employment has decreased 8% in the Southern Tier in the advanced manufacturing industry, the average wage has increased from $59,461 in 2012 to $65,182 in 2016, representing a 9.6% increase."

Challenges identified by the Workforce Development Work Group include:

A shortfall in affordable childcare • Lack of low-cost public transportation • Limited housing stock • Elevated number of aged/neglected properties • Affordability a challenge • Computer/Internet access and adequate user ability • Elevated number of potential workers unable to pass a drug test • Prior convictions leading to employer bias • Safety Net Cost/Benefit Analysis — potential financial disincentive for families and/or individuals on safety net assistance to accept lower-wage employment • Retention of young professionals/millennials • Aligning human capital with career opportunities — effectively marketing job opportunities to the regional workforce and addressing skills gap issues.

The Labor Department has identified eleven regional industries as "significant". All "significant industries" shared one or more of the following characteristics: rapid growth (percentage basis); large growth (absolute basis); high wages (average annual wage above the regional average of $43,700 in 2014); or strong expected growth through 2022. From the eleven identified regional industries, the Labor Department developed a broad-based set of industries, falling into six major industry groups: construction; manufacturing; transportation and warehousing; professional and business services (which primarily sell to other businesses); educational services; and health care.

According to the New York State Department of Labor, occupations with the most expected hiring in the Southern Tier include Customer Service Representatives; Heavy and Tractor-Trailer Truck Drivers; Home Health Aides; Laborers and Freight, Stock and Material Moves (Hand); Licensed Practical and Licensed Vocational Nurses; Nursing Assistants; Personal Care Aides; and Stock Clerks and Order Fillers.

ii. The employment needs of businesses in those sectors and occupations.

Businesses across all sectors report a need for talent. In addition, the need for professional skills/soft skills/communication skills is also reported across all sectors. In manufacturing, the need for both production and non-production positions are reported with employee retirements due to an aging workforce being a top concern.

b. Describe the knowledge, skills, and abilities needed to meet the employment needs of businesses, including those in in-demand sectors and employing individuals in demand occupations.

In addition to soft skills training, such as Reliability, Communications Skills, Team Work, and Interpersonal Skills, the Regional Economic Development report says that target job training and education is critical in addressing the regional need for quality labor.

According to a recent Workforce Needs Assessment, employers have also identified the following certification programs that would support their employment needs: 1.) Leadership/supervisory skills; 2.) Industrial/occupational safety training; 3.) CNA, LPN and RN Certification; 4.) Advanced Manufacturing Certification; and 5.) Industrial Maintenance Certification.

c. Provide an analysis of the regional workforce, including:

i. Current labor force employment and unemployment numbers;

The Labor Department reports that as of October 2017, from a total labor force of 289,400 in the Southern Tier, some 275,700 were employed.

As of October 2017, some 13,700 people in the Southern Tier were unemployed. The current unemployment rate for the Southern Tier region (Dec. 2017) is 5.1%, with an annual average in 2017 at 5.2%.

The "Employment in New York State Research and Statistics" October 2017 reports that as of August of 2017 the unemployment rates for the following CDO Workforce counties are as follows:

Chenango: 4.7%

Delaware: 5.3%

Otsego: 4.7 %

ii. Information on any trends in the labor market; and

According the Labor Department, over the past year, the private sector job count in the region rose by 1,100, or 0.5 percent, to 230,600 in October 2017. Job gains were largest in educational and health services (+1,600), leisure and hospitality (+1,100) and other services (+300). Losses were focused in manufacturing (-800), trade, transportation and utilities (-500), financial activities (-200) and professional and business services (-200). Government jobs increased by (+100) over the year.

iii. Educational and skill levels of the workforce in the region, including individuals with barriers to employment.

According to the US Census Bureau (2012-2016 data):

In Chenango County, 86.9 percent of persons age 25 years or older hold a high school diploma or higher; 17.4 percent of persons age 25 years or older hold a Bachelor's degree or higher. In Delaware County, 87.8 percent of persons age 25 years or older hold a high school diploma or higher; 21.3 percent of persons age 25 years or older hold a Bachelor's degree or higher. In Otsego County, 90.5 percent of persons age 25 years or older hold a high school diploma or higher; 28.5 percent of persons 25 years or older hold a Bachelor's degree or higher.

In Chenango County, persons with a disability under the age of 65 years: 14.1 percent. In Delaware County, persons with a disability under the age of 65 years: 12.2 percent. In Otsego County, persons with a disability under the age of 65 years: 9.2 percent.

Regarding populations with English as a Second Language: In Chenango County in people age 5 years or older, 3.3 percent speak a language other than English at home. In Delaware County in people 5 years of age or older, 6.0 percent speak a language other than English at home. In Otsego County in people five years of age or older, 6.0 percent speak a language other than English at home.

d. Provide an analysis of workforce development activities, including education and training, in the region.

i. Identify strengths and weaknesses of these workforce development activities.

For Chenango-Delaware-Otsego (CDO) Workforce Program Year 2016: 18 Adults attended classroom training and 5 adults received On-The-Job training. A total of 24 Dislocated Workers attended classroom training, and 3 Dislocated Workers received On-The-Job training. Additionally, 2 youths received classroom training.

Strengths:

CDO Workforce has forged strong relationships with area businesses coupled with working partnerships with local economic development agencies, CDO Workforce has been able to assist local businesses with business retention and expansion. CDO Workforce has a pro-business attitude, offering support and guidance to businesses with their employee training and workforce needs. We are able to offer financial assistance in the form of On-the-Job Training, customized training and course offerings such as supervisory training. In addition, we serve as an unofficial broker to businesses, identifying training resources and grants to meet their specific workforce needs.

Local BOCES partners have been responsive in developing and delivering training that is demand-driven and addresses current employer needs. These include health care occupations, such as Certified Nursing Assistant (CNA), Licensed Practical Nurse (LPN), Certified Phlebotomy Technician (CPT), Home Health Aide (HHA), and other career and

technical (CTE) programs and other workforce training and Licensure and Certificates training, such as Commercial Driver License (CDL) .

BOCES also provides opportunities for any New York State resident, 19 years of age or older, who does not yet have a high school diploma or equivalent diploma to take the HSE (High School Equivalency) test.

Weaknesses:

While local BOCES are cooperative, the area that CDO Workforce serves lacks a Community College, which makes it challenging to provide entry-level training & certifications. It also makes it more challenging to provide skills training for career advancement.

There is limited public transportation in the region, which overall, is a tremendous barrier to the local low-income population in attending local training events and course offerings, as well as transportation to/from jobs.

ii. Does the local area have the capacity to address the education and skill needs of the local workforce, including individuals with barriers to employment, and businesses? Please explain.

The local area has the capacity to address the education and skill needs of the local workforce. The CDO Workforce offers comprehensive services to job seekers, including: assessment, career counseling, skills training, job placement, follow-up services, and more. CDO Workforce is committed to working with all job seekers, including those identified as having barriers to employment (such as limited English proficiency or literacy, disability, skills gaps, and ex-offender status) to plan the services best suited to their individual needs and provide access to partner resources. Program partners also work together to implement and monitor services for individuals with barriers to employment, including veterans and individuals who are disabled or basic skills deficient.

e. Describe the local board's strategic vision and goals for preparing an educated and skilled workforce, including youth and individuals with barriers to employment.

The strategic vision and goals of the Local Board is to prepare an educated and skilled workforce by providing education, skills/training for youth and individuals with barriers to employment. We will work closely with local Title II partners that have the ability to develop trainings that will meet the needs of the business community. Remaining responsive to the employment needs of our local businesses, the Board's goal is to ensure that our regional training and educational support systems are effective.

i. How do the local area's workforce development programs, including programs provided by partner agencies, support this strategic vision?

CDO Workforce development programs attempt to address the strategic vision of the area by concentrating on programs and initiatives that provide job seekers with the skills and abilities that employers are looking for.

All of the CDO workforce development programs, including partner agencies such as local BOCES, ACCESS VR, Departments of Social Services and Community agencies provide programs in support of one of six key goals, which include:

1). Increase the number of work-ready , basic-skilled workers

2). Retain and attract more young adults

3). Prepare for the wave of baby-boomer retirements

4). Facilitate and enable the recruitment of workers for specialized occupations

5). Reduce underemployment and its accompanying underuse of talent

6). Increase the workforce system 's capacity to manage near-term challenges and opportunities

i. How will the local area, working with the entities that carry out the core programs, align available resources to achieve the strategic vision and goals?

The Board will review proposal submissions for alignment with the strategic vision and goals of the Local Plan. The Board will continue to pursue new partnerships in training, such as, the recent partnership between the American Apprenticeship Initiative (AAI) and Tooling U Online Learning, which offers classes in basic safety and fundamentals of machining and other manufacturing trades, while providing soft skills training to potential apprentices/job seekers. Additional resources are being identified and we plan to foster increased collaboration and blending of resources.

CDO Workforce also continues to expand its outreach efforts to participants to make them aware of all of the career services, income supports, and other services available in the region.

f. Describe the local board's goals relating to performance accountability measures. How do these measures support regional economic growth and self-sufficiency?

The Local Board plans to meet or exceed goals negotiated with NYSDOL relating to performance accountability measures. These measures support regional economic growth and self- sufficiency as related to increased employment, employment retention and earnings, all of which increase the tax base that contributes to government programs and services. These outcomes also correspond to the contribution of more dollars spent with commercial enterprises, which include everything from real estate to retail and beyond. Additional outcomes related to skill development and credential attainment ensure that

we are developing the highly skilled and educated workforce that local industries rely on to grow and create jobs.

Local Workforce Development System

a. Identify the programs, whether provided by the Career Center or any partners, that are a part of the local area's workforce development system, including:

i. Core programs;

Adult and Dislocated Worker Programs

Youth Programs

Adult Education & Family Literacy Act Programs

Wagner-Peyser Programs

Vocational Rehabilitation ACCESS-VR and New York State Commission for the Blind

AAI programs

ii. Programs that support alignment under the Carl D. Perkins Career and Technical Education Act of 2006; and

CDO Workforce works closely with our Carl D. Perkins Career and Technical Education (CTE) program providers/partners to provide access to activities leading to a post-secondary credential. We meet regularly with our Perkins partners to identify employer needs and curriculum changes or modifications that support what local employers tell us are needs for employees.

iii. Other workforce development programs, if applicable.

Partnerships which have evolved include collaborations with surrounding workforce investment areas to support services and training; for example, with area manufacturers to develop and support entry level manufacturing trainings; ONC BOCES and area healthcare providers to develop and support CNA/HAA training; the business community to sponsor/support trainings, job fairs and other projects and programs.

b. Describe how the local area will ensure continuous improvement of services and service providers.

We will ensure continuous improvement of services and service providers by measuring improvement in the way CDO partner programs work together to serve job seekers, workers and businesses. A key element will be blending of resources where appropriate

and co-enrollments/referrals between partner programs and more partner programs to achieve success with harder to service participants with multiple barriers to employment.

Additional measures of success will include an increase in the number of participants with barriers to employment, including customers with disabilities and other special populations.

Continuous engagement of customers will be a key measure as well as keeping customers engaged with services until they are successful in meeting their employment goals.

The local area will ensure continuous improvement of services and service providers through the oversight of the Local Board.

c. Describe how eligible providers will meet the employment needs of local businesses, workers, and jobseekers.

Eligible providers will meet the employment needs of local businesses, workers, and jobseekers by continuing to implement a procurement process through which the Local Board selects providers in a manner consistent with its industry sector-based career pathways development strategies. Such strategies aim to prepare students for occupations that are in demand in growth industries, require demonstrated effectiveness in achievement of outcomes, support the local area's attainment of primary indicators of performance and respond to customer demand. The selection of eligible providers, as well as their continuing eligibility, is informed by feedback from businesses, participants and jobseekers, along with performance outcomes and monitoring findings.

d. Describe the roles and resource contributions of the Career Center partners.

Training Programs will be submitted to Eligible Training Provider's List for local approval and to ensure alignment with employer needs and local demand. When job seekers and workers have access to information, guidance, and resources to provide them with the skills that businesses need, everyone benefits.

The Board will provide clear and understandable information and guidance on career pathways, sector strategies, local demand occupations, growing industries and skill sets to eligible providers of services. Local providers will be encouraged to utilize this information when designing services as well as training programs.

Workforce Development and Career Pathways

a. Describe how the board will facilitate the development of career pathways, including co-enrollment in core programs when appropriate.

c. Describe how eligible providers will meet the employment needs of local businesses, workers, and jobseekers.

d. Describe the roles and resources of the partners of the Career Center partnership.

Workforce Development and Career Pathways

a. Describe how the board will facilitate the development of career pathways, including co-enrollment in core programs, when appropriate.

CDO Workforce will facilitate the development of career pathways by continuing to focus on sector initiatives in growing sectors.

The CDO Workforce staff will foster discussions with employers in growing sectors to identify specific skill needs, identify gaps in training, map career pathways and identify appropriate credentials and will develop tools for use by job seekers, employment program providers, high schools and other stakeholders in the workforce development arena.

Co-enrollment of participants in core programs to assist individuals in moving along career pathways and creating opportunities for blending funds to achieve success will be an integral component.

Career Center staff will use customer focused strategy when working with job seekers and will facilitate co-enrollment when the customer chooses.

b. Describe how the board will improve access to activities leading to recognized postsecondary credentials.

Partnering with local educators, the Board will work to strengthen activities and develop new ones that ensure access to career pathways requiring credentials.

CDO Workforce will coordinate efforts to increase the number of integrated education and training programs that provide training services to high school dropouts, English Language Learners, and participants with low literacy skills, and encourage more cross-referrals, co-enrollment and blending of resources.

The recognized credentials will be focused on the major industry sectors identified by the Board.

In addition, CDO Workforce will monitor closely the performance of trainees for successful completion and entered employment and if programs/participants are not successful, we will identify the reasons for any lack of success.

i. Are these credentials transferable to other occupations or industries ("portable")? If yes, please explain.

Many credentials are specific to a particular industry or occupation. Accredited post-secondary degree and certificate credentials are portable. Certifications by national industry associations are portable and while many state licenses and credentials are not portable, many states have reciprocity agreements that allow for temporary and/or permanent licensing between states.

Soft skills, safety, manufacturing and industrial certifications are all portable as they provide transferrable skills that are marketable to a wide variety of industries and sectors, thus maximizing opportunities for employment with local employers.

CDO Workforce will endeavor to work toward the goal of ensuring credentials are portable to other occupations and industries.

ii. Are these credentials part of a sequence of credentials that can be accumulated over time ("stackable")? If yes, please explain.

In New York State some challenges to "stackability" are due to due to state certification and licensing requirements and the credentialing being controlled by different state agencies. However, for some industries, such as advanced manufacturing, there is an area of opportunity for stackable credentials as well as increased articulation agreements between community colleges and local BOCES programs.

Access to Employment and Services

a. Describe how the local board and its partners will expand access to employment, training, education, and supportive services for eligible individuals, particularly individuals with barriers to employment.

The CDO Workforce will coordinate efforts of partner programs, both partner programs identified in the WIOA legislation as well as local Community Based Organizations. It is critical that those programs with expertise/connections in serving special populations be coordinated to help employers identify, hire and train qualified workers with disabilities, limited English proficiency, criminal backgrounds, and other populations that are underrepresented in the workforce. CDO Workforce will work with each partner program to identify liaisons to increase staff collaboration, increase staff referrals and utilize partner staff expertise in services to customers.

b. Describe how the local area will facilitate access to services through the One-Stop delivery system, including remote areas, through the use of technology.

The local area will facilitate access to services through the One-Stop delivery system, including remote areas, though the use of technology by using email and social media to communicate information on the services available, and by promoting use of our newly redesigned CDO Website, and encouraging sign-up for the monthly CDO newsletter. The CDO Workforce website also offers access to partner links and resources, as well as an online resume critique request form and job order form.

Additionally, the local area will provide opportunities for occupational skill development through on-line learning, such as the AAI partnership with Tooling-U Online Learning, in which customers can access training from their homes, partner agencies and public libraries in areas with access to broadband.

CDO Workforce also provides training in the use of various internet and computer technologies, including those related to job search and basic computer skills, such as MS Word and GMail.

c. Describe how Career Centers are implementing and transitioning to an integrated technology-enabled intake case management information system.

Much of the use of technology enabled case management information systems in New York State is decided on at the state agency level. Until state agencies are required to utilize common case management information systems progress in this area will be limited. CDO Workforce encourages local partners to utilize the One Stop Operating System due to OSOS being the only system that allows multiple partners access.

d. Provide a description and assessment of the type and availability of programs and services provided to adults and dislocated workers in the local area.

CDO Workforce provides:

- Career Assessment, Career Exploration, and Career Planning Services
- Employment Plan Development
- Employment Counseling
- High School Equivalency/Training Assistance referral to partner services
- Workshops to sharpen job seeking skills and basic skills desired by employers
- Resume, cover letter and interviewing skills assistance
- On-the-Job Training opportunities to learn job skills while earning a paycheck.

The CDO Workforce offices also offer: Access to NY Job Bank/Job Listings; Referrals to Jobs; Access to Computers/Printers/Phone/Fax/Copiers and Internet Access; Labor Market/Demand Occupation Information

e. Describe how workforce activities will be coordinated with the provision of transportation, including public transportation, and appropriate supportive services in the local area.

Due to the rural nature of the CDO Workforce area, there is limited public transportation available in the region. Individuals are provided information regarding supportive services during the individualized plan stage. Part of the plan includes strategies for transportation to and from training /employment, child care (if applicable) as well as other individual barriers customers may face. Transportation to/from work is addressed with customers during their assessment and supportive services are provided either through WIOA or

through referral to other partners. Customers are also referred to rideshare and carshare programs as a component of their assessment an employment plan.

f. Describe the replicated cooperative agreements in place to enhance the quality and availability of services to people with disabilities, such as cross training of staff, technical assistance, or methods of sharing information.

The Service Delivery MOU completed in 2017 includes ACCES-VR and the NYS Commission for the Blind as partners. The MOU partners commit to providing customers with disabilities with physical and programmatic accessibility to facilities, programs, services, technology and materials, including appropriate staff training and support.

Through the MOU and the Individuals with Disabilities committee, all staff will be cross trained, use the partner referral form and the agency representatives will be available for technical assistance as requested. A workshop for employers on ADA compliance is also provided to businesses by the ACCESS VR staff.

g. Describe the direction given to the One-Stop System Operator to ensure priority for adult career and training services is given to recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient.

The operator is provided a Priority of Service Policy that complies with WIOA. All Adult files will include gathered data regarding receipt of public assistance, low income, and /or basic skill deficiency. All data will be entered into OSOS. Program monitoring will be conducted to ensure that the operator is complying with the Priority of Service Policy.

h. Describe how One-Stop System Operators and One-Stop partners will comply with the nondiscrimination requirements of WIOA (section 188), and applicable provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) regarding:

i. The physical and programmatic accessibility of facilities, programs, and services;

In compliance with the Americans with Disabilities Act and section 188 of WIOA, partners will provide individuals with disabilities with physical and programmatic accessibility to facilities, programs, services, technology and materials, including appropriate staff training and support.

Accessibility to the services provided by the CDO Workforce and all partner agencies is essential to meeting the requirements and goals of the CDO Workforce Development Board. Job seekers and businesses must be able to access all information relevant to them via visits to physical locations as well as in virtual spaces, regardless of sex, gender identity or expression, sexual orientation, age, race, color, religion, marital status, domestic violence victim status, familial status (including pregnancy), national origin (including limited English proficiency), predisposing genetic characteristics, disability, military status,

prior arrest or conviction record or on the basis of any other classification protected under local, state or federal law.

The CDO Workforce will maintain a culture of inclusiveness and the physical characteristics of the facility, both indoor and outdoor, will meet the latest standards of accessible design. Services will be available in a convenient, high traffic, and accessible location, taking into account adequate parking (including parking clearly marked for individuals with disabilities). Indoor space will be designed in an "equal and meaningful" manner providing access for individuals with disabilities.

ii. Technology and materials for individuals with disabilities; and

Technology and materials for individuals with disabilities is assessed regularly. Feedback is solicited regularly from staff and community agencies, and potential technology and/or materials is explored, as well as cost and availability.

iii. Providing staff training and support for addressing the needs of individuals with disabilities.

Training includes the training of CDO Workforce and partner staff in addressing the needs of individuals with disabilities. The partner agencies will be regularly revisited to ensure that we are reaching the appropriate staff with appropriate efforts.

iv. Describe the roles and resource contributions of the One-Stop partners related to the nondiscrimination requirements of WIOA (section 188), and applicable provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.).

The role of the One-Stop partners related to the nondiscrimination requirements of WIOA and applicable provisions of the Americans with Disabilities Act is to ensure that all partner staff receive proper training on these requirements and to ensure compliance in the delivery of program services. In addition, these requirements extend to any contract agencies working with One Stop partners. Resource contributions of One Stop partners include the staff time spent delivering training and ensuring program requirements are met.

Business Engagement

a. What strategies and programs, including training programs, will be used to facilitate engagement of businesses, including small businesses and businesses in in-demand sectors and occupations?

CDO Workforce regularly gathers feedback on local business needs including soft skill development, technical and training needs and credentialing requirements. Feedback is used to inform the vision for the workforce system, and to engage local employers by

encouraging participation in sector based initiatives and the development of career pathways in response to locally identified needs.

i. If applicable, describe the local area's use of business intermediaries.

Not applicable

b. What strategies or services are used to support a local workforce development system that meets the needs of businesses in the local area?

Business Service Representatives provide an array of services including: Recruit employees, including customized recruitment at CDO Workforce locations; Help finding grants and training workers; Providing labor market information; Assistance in networking with other businesses; Creating custom solutions, such as internship or apprenticeship solutions; Posting and advertising Job Openings on social media, the CDO Website, the New York Job Bank, and the New York Labor website.

CDO Workforce also partners with state and federal agencies to provide guidance on: Rapid Response Services; Shared Work Programs; Guidance with the WARN Act; Help with Trade Adjustment Assistance.

c. Describe how the local area's workforce development programs and strategies will be coordinated with economic development activities.

The Board regularly meets with Economic Developers and Training Providers from CDO counties to share local labor market information and discuss issues impacting the local economy. Updates on economic development activities are regularly discussed at Board meetings. Information shared on economic development activities, new business development/expansion and the background and skills needed by the local workforce is used to inform and shape workforce development programs and services.

i. Describe how these programs will promote entrepreneurial skills training and microenterprise services.

The CDO Workforce highly encourages entrepreneurial skills training and microenterprise services to participants who express an interest. CDO Workforce refers participants to local economic development entities providing both entrepreneurial skills training and microenterprise services and helps participants connect to resources, such as the state Self-Employment Assistance Program; the chambers of commerce in Chenango, Delaware and Otsego counties; Economic Development departments in Otsego and Delaware, and the Chenango County Planning Department.

d. Describe how the local board will coordinate its workforce investment activities with statewide rapid response activities.

NYSDOL Regional Rapid Response staff provides information regarding closings while partnering with local system staff to provide Rapid Response services on site or at Career Centers. Depending upon the needs of the impacted workers, a plan of services is developed and carried out by the regional and local staff.

Program Coordination

a. How do the local area's programs and strategies strengthen the linkages between the One-Stop delivery system and unemployment insurance programs?

Wagner-Peyser and WIOA Title I staff are co-located and functionally aligned. Services are provided to Unemployment Insurance customers by both staff in a seamless manner with continuous engagement until job placement is achieved.

b. Describe how education and workforce investment activities will be coordinated in the local area. This must include:

i. Coordination of relevant secondary and postsecondary education programs;

Secondary education programs, including literacy and basic skills training, are coordinated through the CDO Workforce Board and involve partners that include Oneonta Adult Education, Afton Adult & Continuing Education, Literacy Volunteers of Otsego & Delaware Counties, DCMO BOCES and local industry.

Postsecondary education programs used in the CDO Workforce must be approved providers/programs on the NYS ETPL. Providers wishing to offer postsecondary training opportunities can apply to the NYS ETPL.

ii. Activities with education and workforce investment activities to coordinate strategies and enhance services; and

Workforce Development Board sub-committees are used as the mechanism to bring together partners agencies to address education and workforce activities and meet regularly to coordinate strategies to eliminate duplication and improve program services. CDO Workforce partner committees are comprised of community partners, local businesses, education and training agencies, and service agencies who seek to meet the needs of clients and the business community.

iii. A description of how the local board will avoid duplication of services.

The Board will use Board committees, MOU partner meetings, and one-stop system operator meetings to identify duplication of services and develop plans to reduce and

eliminate duplication. Our regional approach also includes coordination with the Regional Economic Development Council.

c. Describe plans, strategies, and assurances concerning the coordination of services provided by the State employment service under the Wagner-Peyser Act (29 U.S.C. 49 et seq.), to improve service delivery and avoid duplication of services.

Plans to eliminate duplication include regular assessment of progress. Functionally aligned staff conduct an initial assessment to provide services to all customers. All major stakeholders are uniformly informed so that duplication of services becomes far less likely.

d. Provide a list of executed cooperative agreements that define how all local service providers, including additional providers, will carry out the requirements for integration of and access to the entire set of services available in the local Career Center system. This includes agreements between the LWDB and entities that serve individuals eligible under the Rehabilitation Act. If no such agreements exist, provide an explanation why this is the case and/or progress towards executing such agreements.

A partner referral form has been established and is used by all partners, and referral and follow services are recorded. Program liaisons have been identified and staff are cross-trained.

Youth Activities

a. Provide contact details of Youth Point of Contact for your local area:

i. Name of Youth Point of Contact

Maggie Gilbert

ii. Email Address

Maggie.gilbert@co.delaware.ny.us

iii. Name of Organization

CDO Workforce

iv. Title

Assistant Director

v. Phone

607-832-5781

vi. Address

21 Liberty Street, Room 216,
Sidney, NY 13828

b. Provide the number of planned enrollments in PY 2017 for:

i. Out-of-School Youth

75

ii. New In-School Youth

0

iii. Carry-Over In-School Youth

0

iv. Work Experience

30

*Please note that PY 2017 enrollments will provide the baseline estimate for the remaining three years of the Plan.

c. Who provides the WIOA Youth Program Design Framework, which includes Intake and Eligibility, Objective Assessment, and the Individual Service Strategy (ISS)?

CDO Workforce-Chenango County Workforce, Delaware County Workforce, and Otsego County Workforce.

i. Describe how career pathways is included in the ISS.

The ISS provides information about the youth's current situation/skills, what their goals are and the activities/elements that can help them achieve those goals. Career Pathways are reviewed in Career Zone. The Youth Counselor reviews the local labor market and how they can achieve those goals.

d. In Attachment G, Youth Services, located on the NYSDOL website at https://labor.ny.gov/workforcenypartners/wioa/workforce-planning.shtm under the Local Planning section, identify the organization providing the 14 Youth Program Elements and whether the provision of each element is contractual, with a Memorandum of Agreement (MOA), or provided by the LWDB.

e. Explain how providers and LWDB staff ensure the WIOA elements:

i. Connect back to the WIOA Youth Program Design Framework, particularly Individual Service Strategies; and

Each provider completes intake process with youth by determining eligibility and completing ISS. Appropriate activities are linked to the ISS and entered into OSOS.

ii. Are made available to youth with disabilities.

All services are available to youth with disabilities and the Board has established a strategic goal in increase services to this population.

f. Identify successful models for youth services.

Youth are assessed for eligibility, barriers, and strengths during the enrollment process by completing their ISS with the Counselor. They also set employment/education goals and discuss options and pathways to obtain those goals. Youth further explore

career/education options and learn about financial responsibility with Career Zone. Activities are assigned to them based on their barriers, goals, and career/education.

g. If you plan to serve In-School Youth (ISY) and/or Out-of-School Youth (OSY), using the "Needs Additional Assistance" criteria, please attach a policy that defines reasonable, quantifiable, and evidence based specific characteristics of youth needing additional assistance.

Administration

a. Identify the entity responsible for the disbursal of grant funds as determined by the Chief Elected Official or Governor.

CDO Workforce Investment Board, Inc.

b. Describe the competitive process to be used to award sub grants and contracts for WIOA Title I activities in the local area.

WIOA Title I Adult and Dislocated Worker contracts are awarded to the Chenango, Delaware, and Otsego County Offices of Workforce Development to provide all career services, training services, and placement and follow up. Youth contracts are awarded through a competitive RFP process that can be extended based on performance.

c. Provide the local levels of performance negotiated with the Governor and Chief Elected Official to be used to measure the performance of the local area and to be used by the local board for measuring the performance of the local fiscal agent (when applicable), eligible providers, and the One-Stop delivery system, in the local area.

As submitted to NYSDOL and subsequently approved, we will negotiate all goals when baseline data is available.

d. Describe the actions taken toward becoming or remaining a high-performing board, consistent with factors developed by the SWIB. A board will be defined as high performing if it meets the following criteria:

i. The board is certified and in membership compliance;

ii. All necessary governance actions and items have been accomplished, including executing a local MOU, selecting a One-Stop System Operator, and implementing all required local policies, etc.;

iii. All One-Stop Career Centers in the LWDA have achieved at least an 80% score in the Career Center Certification process; and

iv. The LWDA meets or exceeds all performance goals.

We are in compliance with all of the above with the exception of the Career Center certification process, for which we are awaiting release by NYSDOL Technical Advisory regarding the Career Center certification process.

Training Services

a. Describe how training services will be provided in the local area.

Training services will be delivered through the CDO Workforce Career Center. Training services will include classroom/occupational skills training, On-the-Job Training, Customized Training and when funds are available, Incumbent Worker Training. Staff and the customer complete an Initial Assessment, Comprehensive Assessment, Career Research including Demand Occupation List review, training program and provider research, any required applications, any pre-training assessments necessary and the ISS.

b. Describe how contracts will be coordinated with the use of ITAs.

Individual Training Accounts are issued for approved training in demand occupations and provided by Eligible Training Providers. Contracts are utilized for On-The-Job Training, Customized Training and Incumbent Worker Training.

c. Describe how the local board will ensure informed customer choice in the selection of training programs regardless of how training services are provided.

Job Seekers are directed to local Demand Occupation List in addition to Eligible Training Provider List after an assessment of skills and needs. Utilization of a customer centered process ensures customer choice. Performance of trainees and programs is monitored and if there are underperforming programs, this is addressed and customers are made aware of this.

Public Comment

a. Describe the process used by the local board to provide a period of no more than 30 days for public comment and input into development of the plan by representatives of business, labor organizations, and education prior to submission.

A notice will be posted on the website: www.cdoworkforce.org and notification of the Local Plan document posting with request for public comment will be published in local newspapers.

List of Attachments:

Please complete all attachments.

Attachment A – Units of Local Government

Attachment B – Fiscal Agent

Attachment C – Signature of Local Board Chair

Attachment D – Signature of Chief Elected Official(s)

Attachment E – Federal and State Certifications

Attachment F – Youth Services Chart

Attachment G – Local Plan Budget 2017

Original signature pages (Attachments C, D, and E) must be delivered to NYSDOL in one of the following two ways:

- Electronic signature (if the board has the capability for it) – Note that electronic signature must follow the requirements and guidelines of the Electronic Signature and Records Act (ESRA). Further information on ESRA standards and requirements can be found at https://its.ny.gov/nys-technology-law#art3. Boards choosing to submit signature pages via electronic signature may submit these pages via email with the Local Plan.

- Mail original versions – Hard copies of traditional signature pages may be sent to:

Attn: Local Plan
New York State Department of Labor
Division of Employment and Workforce Solutions
Building 12 – Room 440
W. Averell Harriman Office Building Campus
Albany, New York 12240

All other attachments must be submitted along with the LWDB Local Plan Template via email.

In addition to these attachments, LWDBs must provide copies of the agreements listed in the Program Coordination section of this template under (d). If possible, it would be preferable to provide a list of hyperlinks to these agreements made available on your LWDB website.

Attachment A: Units of Local Government

Please list the unit or units (multiple counties or jurisdictional areas) of local government included in the local area. If the CEO Grant Recipient has designated a local grant subrecipient to administer WIOA pursuant to WIOA § 107, please indicate the unit of local government that is the grant subrecipient. However, if instead, the CEO Grant Recipient has designated a fiscal agent, please indicate this on Attachment B.

Unit of Local Government	Grant Subrecipient Yes
Chenango County	☐
Delaware County	☒
Otsego County	☐
	☐
	☐

§107(6)(B)(i) - When a local workforce area is composed of more than one unit of general local government, the chief elected officials of such units may execute an agreement that specifies the respective roles of the individual chief elected officials.

If your local workforce area is composed of more than one unit of general local government, is there a written agreement between local officials that details the liability of the individual jurisdictions?
☒Yes ☐No

Attachment B: Fiscal Agent

WIOA §117(d)(3)(B)(i)(II) indicates that the chief elected official Grant Recipient may designate a local fiscal agent as an alternative to a local grant subrecipient. Such designation to a grant subrecipient or fiscal agent shall not relieve the chief elected official or the Governor of the liability for any misuse of grant funds. If the CEO identified a fiscal agent to assist in the administration of grant funds, please provide the name of the agent.

Fiscal Agent
Delaware County

ATTACHMENT C: SIGNATURE OF LOCAL BOARD CHAIR

Workforce Innovation and Opportunity Act (WIOA) Local Plan for Program Year 2017-2018, for WIOA Title 1-B and Wagner-Peyser Programs

In compliance with the provisions of the Workforce Innovation and Opportunity Act of 2014, the Final Rule, and Planning guidelines and instructions developed by the Governor, this Plan is being submitted jointly by the Local Board and the respective Chief Elected Official(s).

By virtue of my signature, I:

- Agree to comply with all statutory and regulatory requirements of the Act as well as other applicable State and federal laws, regulations, and policies;
- Affirm that the composition of the Local Board is either in compliance with the law, rules, and regulations and is approved by the State or, will be in compliance within 90 days of Local Plan submission;
- Affirm that this Plan was developed in collaboration with the Local Board and is jointly submitted with the Chief Elected Official(s) on behalf of the Local Board; and
- Affirm that the board, including any staff to the board, will not directly provide any career services unless approved to do so by the Chief Elected Official and the Governor.

Date:	07/02/2018	Signature of Local Board Chair: Zoë van der Meulen	
Mr. ☐ Ms. ☒ Other ☐		Typed Name of Local Board Chair: Zoë van der Meulen	
Name of Board:		Chenango,Delaware & Otsego Workforce Development Board,Inc.	
Address 1:		12 DIETZ ST.	
Address 2:			
City:		Oneonta	
State:		NY	Zip: 13820
Phone:		315.793.6037	E-mail: asavino@working-solutions.org

Submission directions: Complete this attachment as part of the Plan development process and submit it, with original signatures, as described in the Local Plan Template.

ATTACHMENT D: SIGNATURE OF CHIEF ELECTED OFFICIAL(S)

Workforce Innovation and Opportunity Act (WIOA) Local Plan for Program Year 2017-2018, for WIOA Title 1-B and Wagner-Peyser Programs

In compliance with the provisions of the Workforce Innovation and Opportunity Act of 2014, the Final Rule, and Planning guidelines and instructions developed by the Governor, this Plan is being submitted jointly by the Local Board and the respective Chief Elected Official(s).

By virtue of my signature, I:

- Agree to comply with all statutory and regulatory requirements of the Act as well as other applicable State and Federal laws, regulations, and policies;
- Affirm that the Grant recipient possesses the capacity to fulfill all responsibilities and assume liability for funds received, as stipulated in §679.420 of the rules and regulations;
- Affirm that the composition of the Local Board is either in compliance with the law, rules, and regulations and is approved by the State or, will be in compliance within 90 days of Local Plan submission;
- Affirm that the Chair of the Local Board was duly elected by that board; and
- Affirm that the board, including any staff to the board, will not directly provide any career services unless approved to do so by the Chief Elected Official and the Governor.

Note: A separate signature sheet is required for each local Chief Elected Official (CEO). If additional pages are necessary, please replicate this document for each CEO.

Date: 1/18/18	Signature of Local Chief Elected Official (CEO): Lawrence N Wilcox	
Mr. ☒ Ms. ☐ Other ☐	Typed Name of Local CEO: Lawrence N. Wilcox	
Title of Local CEO:	Chenango County Chairman	
Address 1:	5 Court Street	
Address 2:		
City:	Norwich	
State:	NY	Zip: 13815
Phone:		E-mail:
Are you the Grant Recipient CEO? Yes ☐ No ☒		

Submission directions: Complete this attachment as part of the Plan development process and submit it, with original signatures, as described in the Local Plan Template.

ATTACHMENT D: SIGNATURE OF CHIEF ELECTED OFFICIAL(S)

Workforce Innovation and Opportunity Act (WIOA) Local Plan for Program Year 2017-2018, for WIOA Title 1-B and Wagner-Peyser Programs

In compliance with the provisions of the Workforce Innovation and Opportunity Act of 2014, the Final Rule, and Planning guidelines and instructions developed by the Governor, this Plan is being submitted jointly by the Local Board and the respective Chief Elected Official(s).

By virtue of my signature, I:

- Agree to comply with all statutory and regulatory requirements of the Act as well as other applicable State and Federal laws, regulations, and policies;
- Affirm that the Grant recipient possesses the capacity to fulfill all responsibilities and assume liability for funds received, as stipulated in §679.420 of the rules and regulations;
- Affirm that the composition of the Local Board is either in compliance with the law, rules, and regulations and is approved by the State or, will be in compliance within 90 days of Local Plan submission;
- Affirm that the Chair of the Local Board was duly elected by that board; and
- Affirm that the board, including any staff to the board, will not directly provide any career services unless approved to do so by the Chief Elected Official and the Governor.

Note: A separate signature sheet is required for each local Chief Elected Official (CEO). If additional pages are necessary, please replicate this document for each CEO.

Date: 4/30/18	Signature of Local Chief Elected Official (CEO): Tina B. Molé	
Mr. ☐ Ms. ☒ Other ☐	Typed Name of Local CEO: Tina Molé	
Title of Local CEO:	Chairmain	
Address 1:	111 Main Street	
Address 2:		
City:	Delhi	
State:	NY	Zip: 13753
Phone:	607832-5110	E-mail:
Are you the Grant Recipient CEO? Yes ☒ No ☐		

Submission directions: Complete this attachment as part of the Plan development process and submit it, with original signatures, as described in the Local Plan Template.

ATTACHMENT D: SIGNATURE OF CHIEF ELECTED OFFICIAL(S)

Workforce Innovation and Opportunity Act (WIOA) Local Plan for Program Year 2017-2018, for WIOA Title 1-B and Wagner-Peyser Programs

In compliance with the provisions of the Workforce Innovation and Opportunity Act of 2014, the Final Rule, and Planning guidelines and instructions developed by the Governor, this Plan is being submitted jointly by the Local Board and the respective Chief Elected Official(s).

By virtue of my signature, I:

- Agree to comply with all statutory and regulatory requirements of the Act as well as other applicable State and Federal laws, regulations, and policies;
- Affirm that the Grant recipient possesses the capacity to fulfill all responsibilities and assume liability for funds received, as stipulated in §679.420 of the rules and regulations;
- Affirm that the composition of the Local Board is either in compliance with the law, rules, and regulations and is approved by the State or, will be in compliance within 90 days of Local Plan submission;
- Affirm that the Chair of the Local Board was duly elected by that board; and
- Affirm that the board, including any staff to the board, will not directly provide any career services unless approved to do so by the Chief Elected Official and the Governor.

Note: A separate signature sheet is required for each local Chief Elected Official (CEO). If additional pages are necessary, please replicate this document for each CEO.

Date: 6/26/18	Signature of Local Chief Elected Official (CEO): David T Bliss		
Mr. ☒ Ms. ☐ Other ☐	Typed Name of Local CEO: David T. Bliss		
Title of Local CEO:	Board Chair		
Address 1:	197 Main Street		
Address 2:			
City:	Cooperstown		
State:	NY	Zip:	13326
Phone:	607-547-4202	E-mail:	blissd@otsegocounty.com
Are you the Grant Recipient CEO? Yes ☐ No ☐			

Submission directions: Complete this attachment as part of the Plan development process and submit it, with original signatures, as described in the Local Plan Template.

Bidder Organization Name:

ATTACHMENT E: FEDERAL AND STATE CERTIFICATIONS

The funding for the awards granted under this contract is provided by the United States Department of Labor which requires the following certifications:

A. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION-LOWER TIER COVERED TRANSACTIONS

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statement in this certification, such prospective participant shall attach an explanation to this proposal.

3. The prospective lower tier participant shall pass the requirements of A.1. and A.2., above, to each person or entity with whom the participant enters into a covered transaction at the next lower tier.

B. CERTIFICATION REGARDING LOBBYING - Certification for Contracts, Grants, Loans, and Cooperative Agreements

By accepting this grant, the signee hereby certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The signer shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of facts upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C. **Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.**

Bidder Organization Name:

C. DRUG FREE WORKPLACE

By signing this application, the grantee certifies that it will provide a Drug Free Workplace by implementing the provisions at 29 CFR 94, pertaining to the Drug Free Workplace. In accordance with these provisions, a list of places where performance of work is done in connection with this specific grant must be maintained at your office and available for Federal inspection.

D. NONDISCRIMINATION & EQUAL OPPORTUNITY ASSURANCE

As a condition to the award of financial assistance from the Department of Labor under Title I of WIOA, the grant applicant assures that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws:

(1) Proposed Section 188 of the Workforce Innovation and Opportunity Act of 2014 (WIOA) which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age disability, political affiliation, or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIOA Title I - financially assisted program or activity;

(2) Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, and national origin;

(3) Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

(4) The Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age; and

(5) Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs.

The grant applicant also assures that it will comply with proposed 29 CFR Part 38 and all other regulations implementing the laws listed above. This assurance applies to the grant applicant's operation of the WIOA Title I - financially assisted program or activity, and to all agreements the grant applicant makes to carry out the WIOA Title I-financially assisted program or activity. The grant applicant understands that the United States has the right to seek judicial enforcement of this assurance.

E. BUY AMERICAN NOTICE REQUIREMENT

The grant applicant assures that, to the greatest extent practicable, all equipment and products purchased with funds made available under the Workforce Innovation and Opportunity Act will be American made. See proposed WIOA Section 502 – Buy American Requirements.

F. SALARY AND BONUS LIMITATIONS

In compliance with Public Laws 110-161, none of the federal funds appropriated in the Act under the heading 'Employment and Training' shall be used by a subrecipient of such funds to pay the salary and bonuses of an individual, either as direct costs or indirect costs, at a rate in excess of Executive Level II. This limitation shall not apply to vendors providing goods and services as defined in OMB Circular A-133.

See Training and Employment Guidance Letter number 5-06 for further clarification. Where applicable, the grant applicant agrees to comply with the Salary and Bonus Limitations.

G. VETERANS' PRIORITY PROVISIONS

Federal grants for qualified job training programs funded, in whole or in part, by the U.S. Department of Labor are subject to the provisions of the "Jobs for Veterans Act" (JVA), Public Law 107-288 (38 USC 4215). The JVA provides priority of service to veterans and spouses of certain veterans for the receipt of employment, training, and placement services. Please note that to obtain priority service, a person must meet the program's eligibility requirements. Training and Employment Guidance Letter (TEGL) No. 10-09 (November 10, 2009) and Section 20 of the Code of Federal Regulations (CFR) Part 1010 (effective January 19, 2009) provide general guidance on the scope of the veterans priority statute and its effect on current employment and training programs. Where applicable, the grant applicant agrees to comply with the Veteran's Priority Provisions.

STATE CERTIFICATIONS

H. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND OUTSTANDING DEBTS

The undersigned, as a duly sworn representative of the contractor/vendor, hereby attests and certifies that:

(1) No principal or executive officer of the contractor's/vendor's company, its subcontractor(s) and/or successor(s) is presently suspended or debarred;

(2) The contractor/vendor, its subcontractor(s) and/or its successor(s) is not ineligible to submit a bid on, or be awarded, any public work contract or sub-contract with the State, any municipal corporation or public body for reason of debarment for failure to pay the prevailing rate of wages, or to provide supplements, in accordance with Article 8 of the New York State Labor Law; and

(3) The contractor/vendor, its subcontractor(s) and/or its successor do not have any outstanding debts owed to the Department, including but not limited to, contractual obligations, fines related to Safety and Health violations, payments owed to workers for public works projects or the general provisions of the Labor Law, unemployment insurance contributions or other related assessments, penalties or charges.

I. CERTIFICATION REGARDING "NONDISCRIMINATION IN EMPLOYMENT IN NORTHERN IRELAND: MacBRIDE FAIR EMPLOYMENT PRINCIPLES"

In accordance with Chapter 807 of the Laws of 1992 the bidder, by submission of this bid, certifies that it or any individual or legal entity in which the bidder holds a 10% or greater ownership interest, or any individual or legal entity that holds a 10% or greater ownership interest in the bidder, either:

(Answer Yes or No to one or both of the following, as applicable.)

(1) Has business operations in Northern Ireland:

☐ Yes ☒ No

If Yes:

Bidder Organization Name:

(2) Shall take lawful steps in good faith to conduct any business operations they have in Northern Ireland in accordance with the MacBride Fair Employment Principles relating to nondiscrimination in employment and freedom of workplace opportunity regarding such operations in Northern Ireland, and shall permit independent monitoring of its compliance with such Principles.

☐ Yes ☐ No

J. NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his or her knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit to bid for the purpose of restricting competition.

K. IRAN DIVESTMENT ACT

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that it is not on the "Entities Determined To Be Non-Responsive Bidders/Offerers Pursuant to The New York State Iran Divestment Act of 2012" list ("Prohibited Entities List") posted on the OGS website at: http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf and further certifies that it will not utilize on such a Contract any subcontractor that is identified on the Prohibited Entities List. Additionally, Bidder/Contractor is advised that should it seek to renew or extend a Contract awarded in response to the solicitation, it must provide the same certification at the time the Contract is renewed or extended.

During the term of the Contract, should Labor receive information that a person (as defined in State Finance Law §165-a) is in violation of the above-referenced certifications, Labor will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then Labor shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, seeking compliance, recovering damages, or declaring the Contractor in default.

Department reserves the right to reject any request for renewal, extension, or assignment for an entity that appears on the Prohibited Entities List prior to the renewal, extension, or assignment of the Agreement, and to pursue a responsibility review with Contractor should it appear on the Prohibited Entities List hereafter.

I, the undersigned, attest under penalty of perjury that I am an authorized representative of the Bidder/Contractor and that the foregoing statements are true and accurate.

Bidder Organization Name:

Signature of Authorized Representative:	Felice Stanino
Title:	Executive Director
Date:	6. 28. 18

Youth Services

Name of Local Area: *(Type the name of local area here)*

Name of Organization Providing Youth Services *(Provide name of organization)*	Phone Number	Type of Agreement *(Click on the cell and then the right triangle to select from the dropdown: Contract, LWDB or MOA)*	Design Framework	Tutoring/ Study Skills	Alternative Sec. School	Occupational Skills Training	Work Experience	Edu. Offered Concurrently	Leadership Development	Supportive Services	Adult Mentoring	Comp. Guidance/ Counseling	Financial Literacy	Enterpreneurial Skills	Labor Market Information	Postsecondary prep./transition	Follow-Up
			(Mark "x" for all program elements provided by the organization)														
Afton Central School	607 639-2811	Contract		x	x											x	
Generation XYZ	607.334.9991	Contract					x										
DHSheldon & Associates LLC	607 843 2510	Contract							x								
CDO Workforce	607 832-5776	LWDB	x			x	x			x	x		x		x		x
DCMO BOCES	607 335-1216	MOA				x		x									
ONC BOCES	607 431-2304	MOA				x		x									
Delaware County Mental Health	607 832-5888	MOA										x					
Otsego County Mental Health	607 433-2343	MOA															
Chenango County Mental Health	607 337-1600	MOA										x					
Binghamton University SBDC	607 777-4024	MOA										x					

Instructions

Local Plan Budget 2017 - Attachment G

Please enter information from your local area into the appropriate worksheet cells. Areas where data may be entered are colored. Calculations for totals are performed automatically. Each of the worksheets is accessed by clicking on the individual tabs across the bottom of the page. The budget amounts included here should reflect the budget that has been approved by the overall WDB Board for PY'17, 7/1/17 - 6/30/18, including any contracted service providers for Youth Services, One- Stop Operators, Service Providers, etc..

BUDGET

Please enter the budget information for the all expenditures for One-Stop Operator/One Stop Center/Service Provider/Contractors/Fiscal Agent/Grant Recipient into the "Budget" worksheet for Program Year (PY) '17. Please enter the requested annual budget information for each full service and affiliate location, as well as other Service Providers. The projected expenditures included here should be WIOA along with "Other Funding" such as DEI, NEG-OJT, DSS and other sources that help the LWDA pay for their staff. No expenditures relating to NYS DOL staff or other partner staff should be included here. For PY'16, enter the actual revenue and expenditures for the period of 7/1/16 - 6/30/17 Program Year. Below the budget worksheet is the FTE Staffing worksheet. Please enter the number of staff in your LWDA, broken down by function and funding stream. Full-time equivalent (FTE) is a staff person who works more than 32 hours a week, receives benefits, etc. To separate out part-time from full-time, use the respective fraction of full-time. For instance, if one staff person works 40 hours a week and another works 20 hours a week part-time, the total would be 1.5 FTEs. If you contract services, please break out the FTEs associated with those contracts for the different functions. NOTE: You should have staff assigned to provide TAA services if your LWDA receives those funds and you have staff that works with those recipients. These staff are normally funded by Dislocated Worker.

Training Worksheet- Single County/Provider **or** **Multi County/Providers**

First pick which spreadsheet is applicable to your LWDA- Single County/Provider or Multi County/Provider. Only enter data in one of the spreadsheets. Please enter the amount spent on each type of training, broken down by funding stream. Once you have chosen the spreadsheet that pertains to your LWDA, please note for Youth we are looking for numbers of youth with training services only. For Program Year (PY) '16 data, please enter the most up-to-date information that you have available. For Program Year (PY)'17, please enter data relating to your budgeted amounts for PY'17 including carry in from PY'16. Please list all WIOA-enrolled trainees, regardless of funding source used to support their training. Please also list training expenditures for other funding sources under the "Non-WIOA Funding" columns. The training totals form this worksheet will automatically filter to your overall Budget spreadsheet.

Revenue and Budgeted/Actual Expenses Statement

Enter Data into these cells.		LWDA		Chenango, Delaware, Otsego	
PY'17	Totals	Adult	Dislocated Worker	Youth	Admin
Revenue					
WIOA / Other PY'16 Carryover at 6/30/17	$ 325,815	$ 79,855	$ 129,094	$ 105,911	$ 10,955
WIOA PY '17 NOA and Other funding	$ 1,127,714	$ 276,499	$ 298,894	$ 351,462	$ 102,984
Total Revenue PY '17	$ 1,453,529	$ 356,354	$ 427,988	$ 457,373	$ 113,938

Budgeted Expenses	**PY'17**	WIOA			
	Totals	Adult	Dislocated Worker	Youth	Admin
Payroll/Staff Salaries					
WDB (Program and Admin)	$ 561,172	$ 139,450	$ 174,582	$ 133,288	$ 50,772
System Operator (Program)	$ 2,500	$ 750	$ 950	$ 550	$ 250
Other Program Staff/Service Providers	$ 80,000	$ 6,000	$ 7,200	$ 62,000	$ 4,800
Other Admin Staff	$ 14,400	$ -	$ 10,000	$ -	$ 4,400
FICA-Medicare Expenses	$ 43,297	$ 10,376	$ 13,064	$ 10,197	$ 4,669
Fringe Benefits:					
Health and Dental Insurance	$ 177,707	$ 49,258	$ 57,720	$ 38,803	$ 20,194
Disability and other Insurances	$ 14,448	$ 3,162	$ 4,156	$ 3,765	$ 1,133
Retirement Costs	$ 79,346	$ 18,883	$ 23,184	$ 20,356	$ 6,442
Other related Fringe Benefits	$ -	$ -	$ -	$ -	$ -
Travel and Other Related Staff Costs	$ 7,990	$ 1,603	$ 1,603	$ 3,091	$ 1,192
Contracted System Operator-other expenses	$ -				
Contracted Service Providers/ Sub grantee:					
Training Expenses	$ 109,500	$ 55,000	$ 50,000	$ 4,500	$ -
Supportive Service Expenses	$ 25,000	$ 5,000	$ 5,000	$ 15,000	$ -
Work Experience Expenses	$ 61,200	$ -	$ -	$ 61,200	$ -
Other Participant Expenses	$ 101,800	$ 45,000	$ 45,000	$ 11,800	$ -

Operational Expenses:					
Rent	$ 56,365	$ 19,415	$ 20,074	$ 11,935	$ 3,037
Utilities/Telephone/IT Expense	$ 52,415	$ 17,619	$ 18,457	$ 11,696	$ 2,609
Supplies/Equipment	$ 10,350	$ 3,302	$ 3,252	$ 2,168	$ 1,629
Maintenance/Janitorial	$ -	$ -	$ -	$ -	$ -
Other Operational Costs	$ 20,296	$ 5,024	$ 5,602	$ 5,439	$ 3,308
Totals	$ 1,417,786	$ 379,841	$ 439,845	$ 395,789	$ 104,435
Carry-in to PY'18:	$ 35,743	$ (23,487)	$ (11,857)	$ 61,584	$ 9,503

Enter Data into these cells.	**Projected PY 2017 FTE Staffing <1**				
Function/ Type of Service	WIOA Adult	WIOA DW	WIOA Youth	WIOA Admin	Non-WIOA Funding
WDB (Program and Admin)	3.45	4.11	3.2065	1.31	1.5135
System Operator (Program)	0.3	0.38	0.22	0.1	0
Other Program Staff/Service Provider	0	0	1	0	0
Other Admin Staff	0	0	0	0.25	0
Total	3.75	4.49	4.4265	1.66	1.5135

<1 The total FTE's here should match the total staff that are funded in the LWDA.

Attachment G

Other Funding	Enter Data into these cells.		LWDA		Chenango, Del
	PY'16	Totals	Adult	Dislocated Worker	Youth
	Revenue				
	WIOA / Other PY'15 Carryover at 6/30/16	$ 175,313	$ 40,786	$ 77,316	$ 39,257
$ 97,876	WIOA PY '16 NOA and Other funding	$ 1,287,778	$ 287,964	$ 423,382	$ 370,121
$ 97,876	Total Revenue PY '16	$ 1,463,091	$ 328,749	$ 500,698	$ 409,378

Other Funding	Actual Expenses	PY'16	WIOA		
		Totals	Adult	Dislocated Worker	Youth
	Payroll/Staff Salaries				
$ 63,080	WDB (Program and Admin)	$ 553,219	$ 123,643	$ 187,560	$ 121,632
$ -	System Operator (Program)	$ -	$ -	$ -	$ -
$ -	Other Program Staff/Service Providers	$ 58,532	$ 6,410	$ 6,492	$ 42,423
$ -	Other Admin Staff	$ 15,120	$ -	$ -	$ -
$ 4,991	FICA-Medicare Expenses	$ 36,393	$ 9,054	$ 9,501	$ 8,576
	Fringe Benefits:				
$ 11,732	Health and Dental Insurance	$ 176,527	$ 43,119	$ 66,884	$ 35,444
$ 2,232	Disability and other Insurances	$ 15,706	$ 2,892	$ 4,815	$ 3,927
$ 10,481	Retirement Costs	$ 76,106	$ 15,472	$ 24,563	$ 18,265
$ -	Other related Fringe Benefits	$ -	$ -	$ -	$ -
$ 500	Travel and Other Related Staff Costs	$ 8,917	$ 1,129	$ 1,544	$ 5,085
$ -	Contracted System Operator	$ -	$ -	$ -	$ -
	Contracted Service Providers/ Sub grantee:				
$ -	Training Expenses	$ 73,194	$ 24,182	$ 45,462	$ 3,550
$ -	Supportive Service Expenses	$ 11,365	$ -	$ -	$ 11,365
$ -	Work Experience Expenses	$ 27,273	$ -	$ -	$ 27,273
$ -	Other Participant Expenses	$ 80,640	$ 24,348	$ 47,542	$ 8,750

	Operational Expenses:				
$ 1,904	Rent	$ 30,191	$ 9,865	$ 11,205	$ 7,754
$ 2,034	Utilities/Telephone/IT Expense	$ 10,538	$ 3,421	$ 4,195	$ 2,308
$ -	Supplies/Equipment	$ 4,346	$ 683	$ 746	$ 2,198
$ -	Maintenance/Janitorial	$ -	$ -	$ -	$ -
$ 923	Other Operational Costs	$ 23,234	$ 5,329	$ 5,632	$ 4,553
$ 97,876	Totals	$ 1,201,300	$ 269,548	$ 416,138	$ 303,103
$ -	Carry-in to PY'17:	$ 261,791	$ 59,202	$ 84,560	$ 106,275

Enter Data into these cells.

PY 2016 FTE Staffing <1

Total	Function/Type of Service	WIOA Adult	WIOA DW	WIOA Youth	WIOA Admin
13.59	WDB (Program and Admin)	3.25	3.75	3.25	1.3
1	System Operator (Program)				
1	Other Program Staff/Service Provider	0	0	1	0
0.25	Other Admin Staff	0.25	0.25	0	0.25
15.84	Total	3.5	4	4.25	1.55

Attachment G

aware, Otsego		Difference between PY'16 and PY'17:		LWDA	
Admin	Other Funding		Totals	Adult	Dislocated Worker
		Revenue			
$ 17,955	$ -	WIOA/Other Carryover at 6/30/16 to Carryover at 6/30/17	$ 150,502	$ 39,069	$ 51,779
$ 105,547	$ 100,764	WIOA PY '16 NOA and Other funding to PY '17	$ (160,064)	$ (11,465)	$ (124,489)
$ 123,502	$ 100,764	Total Revenue PY '16 to PY '17	$ (9,562)	$ 27,604	$ (72,710)
		Budgeted /Actual Expenses	**Difference**		WIOA
Admin	Other Funding		Totals	Adult	Dislocated Worker
		Payroll/Staff Salaries			
$ 49,935	$ 70,449	WDB (Program and Admin)	$ 7,954	$ 15,807	$ (12,977)
$ -	$ -	System Operator (Program)	$ 2,500	$ 750	$ 950
$ 3,208	.	Other Program Staff/Service Providers	$ 21,468	$ (410)	$ 708
$ 15,120	$ -	Other Admin Staff	$ (720)	$ -	$ 10,000
$ 4,150	$ 5,112	FICA-Medicare Expenses	$ 6,904	$ 1,323	$ 3,563
		Fringe Benefits:			
$ 20,388	$ 10,691	Health and Dental Insurance	$ 1,180	$ 6,138	$ (9,165)
$ 1,146	$ 2,926	Disability and other Insurances	$ (1,258)	$ 270	$ (659)
$ 6,221	$ 11,586	Retirement Costs	$ 3,240	$ 3,411	$ (1,379)
$ -	$ -	Other related Fringe Benefits	$ -	$ -	$ -
$ 1,160	$ -	Travel and Other Related Staff Costs	$ (927)	$ 474	$ 60
$ -	$ -	Contracted System Operator	$ -	$ -	$ -
		Contracted Service Providers/ Sub grantee:			
$ -	$ -	Training Expenses	$ 36,306	$ 30,818	$ 4,538
$ -	$ -	Supportive Service Expenses	$ 13,635	$ 5,000	$ 5,000
$ -	$ -	Work Experience Expenses	$ 33,927	$ -	$ -
$ -	$ -	Other Participant Expenses	$ 21,160	$ 20,652	$ (2,542)

$ 1,367	$ -
$ 614	$ -
$ 719	$ -
$ -	$ -
$ 7,720	$ -
$ 111,747	$ 100,764
$ 11,755	$ -

Operational Expenses:			
Rent	$ 26,175	$ 9,550	$ 8,870
Utilities/Telephone/IT Expense	$ 41,877	$ 14,197	$ 14,262
Supplies/Equipment	$ 6,004	$ 2,618	$ 2,506
Maintenance/Janitorial	$ -	$ -	$ -
Other Operational Costs	$ (2,938)	$ (305)	$ (29)
Totals	$ 216,487	$ 110,293	$ 23,706
Difference for Carry-in:	$ (226,049)	$ (82,689)	$ (96,416)

Non-WIOA Funding	Total
1.25	12.8
0	0
0	1
0	0.75
1.25	14.55

Difference between PY '16 and PY '17

Difference between Actual PY 2016 an

Function/Type of Service	WIOA Adult	WIOA DW	WIOA Youth
WDB (Program and Admin)	0.2	0.36	-0.0435
System Operator (Program)	0.3	0.38	0.22
Other Program Staff/Service Provider	0	0	0
Other Admin Staff	-0.25	-0.25	0
Total	0.25	0.49	0.1765

Attachment G

Chenango, Delaware, Otsego

Youth	Admin	Other Funding
$ 66,654	$ (7,001)	$ -
$ (18,660)	$ (2,563)	$ (2,888)
$ 47,995	$ (9,564)	$ (2,888)

Youth	Admin	Other Funding
$ 11,656	$ 837	$ (7,370)
$ 550	$ 250	$ -
$ 19,577	$ 1,592	#VALUE!
$ -	$ (10,720)	$ -
$ 1,620	$ 519	$ (121)
$ 3,359	$ (194)	$ 1,041
$ (161)	$ (13)	$ (694)
$ 2,091	$ 221	$ (1,105)
$ -	$ -	$ -
$ (1,994)	$ 32	$ 500
$ -	$ -	$ -
$ 950	$ -	$ -
$ 3,635	$ -	$ -
$ 33,927	$ -	$ -
$ 3,050	$ -	$ -

$ 4,181	$ 1,670	$ 1,904
$ 9,388	$ 1,995	$ 2,034
$ (30)	$ 910	$ -
$ -	$ -	$ -
$ 886	$ (4,412)	$ 923
$ 92,686	$ (7,312)	$ (2,888)
$ (44,691)	$ (2,252)	$ -

d Projected PY 2017 FTE Staffing

WIOA Admin	Non-WIOA Funding	Total
0.01	0.2635	0.79
0.1	0	1
0	0	0
0	0	-0.5
0.11	0.2635	1.29

Attachment G

Training and participants recorded for Single-County/One-Stop LWDA's

LWDA:	CDO WORKFORCE

1 County/One-Stop Name: CDO WORKFORCE

Total PY 2016 Training reported

		Adult					Dislocated Worker					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
					PY16					PY16					PY16	
Training Type	Total Expenditures	Carry In	New	PY15 Carry In Formula funds	Formula Funds	Non-WIOA Funding	Carry In	New	PY15 Carry In Formula funds	Formula Funds	Non-WIOA Funding	Carry In	New	PY15 Carry In Formula funds	Formula Funds	Non-WIOA Funding
ITA	$ 45,797.40	0	4	$ -	$ 8,953.58	$ -	0	12	$ -	$ 33,293.82	$ -	0	2	$ -	$ 3,550.00	$ -
OJT	$ 16,906.50	0	5	$ -	$ 9,983.50	$ -	2	3	$ 2,930.00	$ 3,993.00	$ -					
Customized	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Incumbent Worker (20% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Transitional Jobs (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Pay for Performance (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Contracted Services	$ 10,490.00	0	14	$ -	$ 5,245.00	$ -	0	12	$ -	$ 5,245.00	$ -	0	0	$ -	$ -	$ -
Total	$ 73,193.90	0	23	$ -	$ 24,182.08	$ -	2	27	$ 2,930.00	$ 42,531.82	$ -	0	2	$ -	$ 3,550.00	$ -

1 County/One-Stop Name: CDO WORKFORCE

PY 2017 Training Projection

		Adult					Dislocated Worker					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
Training Type	Total Expenditures	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding
ITA	$ 54,500.00	0	13	$ -	$ 25,000.00	$ -	0	13	$ -	$ 25,000.00	$ -	0	3	$ -	$ 4,500.00	$ -
OJT	$ 50,000.00	0	13	$ -	$ 25,000.00	$ -	0	13	$ -	$ 25,000.00	$ -					
Customized	$ -	0	0	$ -		$ -	0	0	$ -	$ -	$ -					
Incumbent Worker (20% max)	$ 5,000.00	0	12	$ -	$ 5,000.00	$ -	0	0	$ -	$ -	$ -					
Transitional Jobs (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Pay for Performance (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Contracted Services	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Total	$ 109,500.00	0	38	$ -	$ 55,000.00	$ -	0	26	$ -	$ 50,000.00	$ -	0	3	$ -	$ 4,500.00	$ -

Attachment G

Training and participants recorded for Multi-County/One-Stop LWDA's

LWDA:	XXXEnter Name HereXXX

1 County/One-Stop Name: XXXENTER NAME HEREXXXXXX

Services provided by: (State Contractor name or County name here.) XXXENTER NAME HEREXXXXXX

Total PY 2016 Training reported

Training Type	Total Expenditures	Adult # Participants in Training Carry In	Adult # Participants in Training New	Adult Expenditures PY15 Carry In Formula funds	Adult Expenditures PY16 Formula Funds	Adult Expenditures Non-WIOA Funding	Dislocated Worker # Participants in Training Carry In	Dislocated Worker # Participants in Training New	Dislocated Worker Expenditures PY15 Carry In Formula funds	Dislocated Worker Expenditures PY16 Formula Funds	Dislocated Worker Expenditures Non-WIOA Funding	Youth # Participants in Training Carry In	Youth # Participants in Training New	Youth Expenditures PY15 Carry In Formula funds	Youth Expenditures PY16 Formula Funds	Youth Expenditures Non-WIOA Funding
ITA	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
OJT	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Customized	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Incumbent Worker (20% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Transitional Jobs (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Pay for Performance (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Contracted Services	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Total	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -

1 County/One-Stop Name: XXXENTER NAME HEREXXXXXX

Services provided by: XXXENTER NAME HEREXXXXXX

PY 2017 Training Projection

Training Type	Total Expenditures	Adult # Participants in Training Carry In	Adult # Participants in Training New	Adult Expenditures PY16 Carry In	Adult Expenditures PY17 Formula Funds	Adult Expenditures Non-WIOA Funding	Dislocated Worker # Participants in Training Carry In	Dislocated Worker # Participants in Training New	Dislocated Worker Expenditures PY16 Carry In	Dislocated Worker Expenditures PY17 Formula Funds	Dislocated Worker Expenditures Non-WIOA Funding	Youth # Participants in Training Carry In	Youth # Participants in Training New	Youth Expenditures PY16 Carry In	Youth Expenditures PY17 Formula Funds	Youth Expenditures Non-WIOA Funding
ITA	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
OJT	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Customized	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Incumbent Worker (20% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Transitional Jobs (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Pay for Performance (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Contracted Services	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Total	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -

2

County/One-Stop Name:		Total PY 2016 Training reported														
XXXXENTER NAME HEREXXXXX		Adult					Dislocated Worker					Youth				
Services provided by: (State Contractor name or County name here.)		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
XXXENTER NAME HEREXXXXXX				PY15	PY16				PY15	PY16				PY15	PY16	
Training Type	Total Expenditures	Carry In	New	Carry In Formula funds	Formula Funds	Non-WIOA Funding	Carry In	New	Carry In Formula funds	Formula Funds	Non-WIOA Funding	Carry In	New	Carry In Formula funds	Formula Funds	Non-WIOA Funding
ITA	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
OJT	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Customized	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Incumbent Worker (20% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Transitional Jobs (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Pay for Performance (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Contracted Services	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Total	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -

2

County/One-Stop Name:		PY 2017 Training Projection														
XXXXENTER NAME HEREXXXXX		Adult					Dislocated Worker					Youth				
Services provided by:		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
XXXENTER NAME HEREXXXXXX																
Training Type	Total Expenditures	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding
ITA	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
OJT	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Customized	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Incumbent Worker (20% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Transitional Jobs (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Pay for Performance (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Contracted Services	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Total	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -

3

County/One-Stop Name:		Total PY 2016 Training reported														
XXXXENTER NAME HEREXXXXX		Adult					Dislocated Worker					Youth				
Services provided by:	(State Contractor name or County name here.)	# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
XXXENTER NAME HEREXXXXXX					PY16					PY16					PY16	
Training Type	Total Expenditures	Carry In	New	PY15 Carry In Formula funds	Formula Funds	Non-WIOA Funding	Carry In	New	PY15 Carry In Formula funds	Formula Funds	Non-WIOA Funding	Carry In	New	PY15 Carry In Formula funds	Formula Funds	Non-WIOA Funding
ITA	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
OJT	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Customized	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Incumbent Worker (20% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Transitional Jobs (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Pay for Performance (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Contracted Services	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Total	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -

3

County/One-Stop Name:		PY 2017 Training Projection														
XXXXENTER NAME HEREXXXXX		Adult					Dislocated Worker					Youth				
Services provided by:		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
XXXENTER NAME HEREXXXXXX																
Training Type	Total Expenditures	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding
ITA	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
OJT	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Customized	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Incumbent Worker (20% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Transitional Jobs (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Pay for Performance (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Contracted Services	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Total	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -

4

County/One-Stop Name:		Total PY 2016 Training reported														
XXXXENTER NAME HEREXXXXX		Adult					Dislocated Worker					Youth				
Services provided by:	(State Contractor name or County name here.)			Expenditures					Expenditures					Expenditures		
XXXENTER NAME HEREXXXXXX		# Participants in Training			PY16		# Participants in Training			PY16		# Participants in Training		PY15 Carry In	PY16	
Training Type	Total Expenditures	Carry In	New	PY15 Carry In Formula funds	Formula Funds	Non-WIOA Funding	Carry In	New	PY15 Carry In Formula funds	Formula Funds	Non-WIOA Funding	Carry In	New	Formula funds	Formula Funds	Non-WIOA Funding
ITA	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
OJT	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Customized	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Incumbent Worker (20% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Transitional Jobs (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Pay for Performance (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Contracted	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Total	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -

4

County/One-Stop Name:		PY 2017 Training Projection														
XXXXENTER NAME HEREXXXXX		Adult					Dislocated Worker					Youth				
Services provided by:				Expenditures					Expenditures					Expenditures		
XXXENTER NAME HEREXXXXXX		# Participants in Training					# Participants in Training					# Participants in Training				
Training Type	Total Expenditures	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding
ITA	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
OJT	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Customized	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Incumbent Worker (20% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Transitional Jobs (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Pay for Performance (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Contracted Services	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Total	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -

5

County/One-Stop Name:		Total PY 2016 Training reported														
XXXXENTER NAME HEREXXXXX		Adult					Dislocated Worker					Youth				
Services provided by: XXXENTER NAME HEREXXXXXX	(State Contractor name or County name here.)	# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
					PY16					PY16					PY16	
Training Type	Total Expenditures	Carry In	New	PY15 Carry In Formula funds	Formula Funds	Non-WIOA Funding	Carry In	New	PY15 Carry In Formula funds	Formula Funds	Non-WIOA Funding	Carry In	New	PY15 Carry In Formula funds	Formula Funds	Non-WIOA Funding
ITA	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
OJT	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Customized	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Incumbent Worker (20% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Transitional Jobs (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Pay for Performance (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Contracted Services	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Total	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -

5

County/One-Stop Name:		PY 2017 Training Projection														
XXXXENTER NAME HEREXXXXX		Adult					Dislocated Worker					Youth				
Services provided by: XXXENTER NAME HEREXXXXXX		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
Training Type	Total Expenditures	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding
ITA	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
OJT	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Customized	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Incumbent Worker (20% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Transitional Jobs (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Pay for Performance (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Contracted Services	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Total	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -

TOTALS

Note: This sheet will total automatically.

TOTALS

Totals for LWDA		Total PY 2016 Training reported														
		Adult					Dislocated Worker					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
					PY16					PY16						
Training Type	Total Expenditures	Carry In	New	PY15 Carry In Formula funds	Formula Funds	Non-WIOA Funding	Carry In	New	PY15 Carry In Formula funds	Formula Funds	Non-WIOA Funding	Carry In	New	PY15 Carry In Formula funds	PY16 Formula Funds	Non-WIOA Funding
ITA	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
OJT	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Customized	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Incumbent Worker (20% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Transitional Jobs (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Pay for Performance (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Contracted Services	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Total	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -

TOTALS

Totals for LWDA		PY 2017 Training Projection														
		Adult					Dislocated Worker					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
Training Type	Total Expenditures	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding	Carry In	New	PY16 Carry In	PY17 Formula Funds	Non-WIOA Funding
ITA	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
OJT	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Customized	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Incumbent Worker (20% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Transitional Jobs (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -					
Pay for Performance (10% max)	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Contracted Services	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -
Total	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -	0	0	$ -	$ -	$ -