

Technical Section – WHS

[Add Applicant Organization Name to the Header]

The applicant organization attests that (please check all of the following):

- It is a not-for-profit community-based organization, legal service provider, professional consultant, occupational health and safety clinic or other not-for profit organization.
- It is headquartered in New York State (NYS) or has at least one site located in NYS at the time of application.
- It is in good standing for Unemployment Insurance (UI), Worker Adjustment and Retraining Notification (WARN), Public Work, Labor Standards, Safety and Health, NYS Dept of State Division of Corporations, Workers Compensation, and Disability Insurance.
- It understands it must register in the Grants Gateway system (<https://grantsgateway.ny.gov>) and must be pre-qualified no later than the due date for the submission of applications or the not-for-profit organization's proposal will not be reviewed.
- The proposal was developed by the applicant and all language therein is presented at the request of the applicant.
- It is responsible for recruiting and ensuring the participation of individuals as defined in the RFA.
- Tuition charges and other fees will not be charged to individuals served under this program.
- Any award will be expended on program activities in NYS and employees to be trained will continue to work in NYS upon completion of the training.
- It will comply with New York State labor law and Federal law for the protection of workers.
- At the time of application, it has _____ employees. (fill in the appropriate number).

Please fully describe, identify, detail and document:

Project Need (15 points)

- a) The number of individuals proposed to receive training or other project services (5 points).

- b) The health and safety issues target participants have experienced, are experiencing or at risk of experiencing (without any specific business identifiers) (5 points).

- c) Actions that address any unique or unusually difficult problems (5 points).

Project Outreach (10 points)

- a) The dissemination methods of information about workplace safety and hazards, as well as education and training opportunities (5 points).

- b) The locations for the project outreach (5 points).

Target Population (16 points)

a) The typical characteristics of the target population to be served by the proposed project (2 points).

b) The efforts the proposed project has or will take to identify and analyze the target group's individual safety and health training needs (2 points).

c) The relevance of the proposed project to the target group's identified needs (2 points).

d) The cause and effect relationship of accidents/health issues for the target group (2 point).

e) The need for behavior modification that may be necessary (2 point).

f) The corrective measures to decrease the severity or incidence rate of injury (2 points).

g) How participant input was solicited in developing the application (2 points).

h) A plan to continue to incorporate participant feedback into the project design (2 points).

Project Activities (19 points)

a) The observable objectives, learning activities and performance monitoring techniques (7 points).

b) How the training or service will be provided in relation to the relevant characteristics of the target group (6 points).

c) How project and course materials, lectures, discussions, demonstrations, and field exercises will be provided in relation to the characteristics of the target group (6 points).

Evaluation Methodology (10 points)

a) A plan to evaluate project effectiveness (5 points).

b) The appropriateness of the methodology used to measure achievement of project objectives (5 points).

Experience/Past Performance (10 points)

a) The applicant's ability to plan and implement the program (4 points).

b) The applicant's prior effectiveness in planning, implementing, and operating previous occupational safety and health projects or similar activities designed specifically for exploited workers (3 points).

- c) The applicant’s administration of current or recent programs (3 points).

Signatory:

As a condition of receiving funding under this solicitation, my signature below certifies full compliance with all applicable state and federal rules and regulations including but not limited to those identified in this RFA and associated attachments, including any subsequent amendments, as well as the following regulations and cost principals:

- 2 CFR Part 200; Uniform Administrative Requirements, Cost Principals and Audit Requirements
- 2 CFR Part 2900; DOL Exceptions to 2 CFR Part 200

(Signature of Official)

(Date)

(Print Name of Signing Official)

(Job Title of Signing Official)