

2. Budget Narrative

Provide a concise narrative explanation of costs associated with each planned cost item indicated above:

A. Salaries:				
Job Title	Annual Salary	Percent of Effort	Project Role	Anticipated changes/exceptions in staffing patterns or annual salary costs

B. Fringe Benefits:		
Job Title	Fringe Benefit Calculation	Exception to Standard Policy Explanation(if applicable)

C. Contracted Services:			
Organization/Individual	Check if Agreement Attached	Service to be Provided	Cost to Project
			Total

D. Other Operating Expenses:			
Operating Expense	Planned Project Use	Exceptional Cost Explanation (if applicable)	Cost to Project
Total			

G. Indirect Costs:		
Indirect Costs	Federally Approved Rate	10% Modified Total Direct Cost
Total		