REA Project Design

1st REA Appointment

- Initial Assessment (JSRS or CDS)
- Review of completed *REA: UI Eligibility Questionnaire*
- Completion of *REA Form: Work Search Agreement and Next Step Service Plan (WSA NSSP)*
  - *REA Form WSA NSSP: Part A Work Search Agreement*
  - *REA Form WSA NSSP: Part B Next Step Service Plan 1st REA*
  - *REA Form WSA Certification/Signatures*
- Initiate SMART 2010 – refer to Resume Workshop if needed
- Review Work Search Record
- Initiate Job Zone Registration - Explain use of JZ Journal for Work Search Record
- Job Referrals
- Referral to Services Needed
- Labor Market Information
- Review Next Steps and Appointment Within 2 Weeks for 2nd Assessment

2nd REA Appointment

- Review of completed *REA: UI Eligibility Questionnaire*
- Review Work Search Record (JZ Journal) against WSA NSSP
- Update *REA Form: WSA NSSP* as needed including completion of *Part B NSSP Follow-Up REA*
- Job Referrals and Referral to Services
- Recommend all participants attend Job Search Workshop by completion of 2nd REA
- Labor market Information
- Review Next Steps and Appointment Within 2 weeks for 3rd Assessment

3rd REA Appointment

- Review of completed *REA: UI Eligibility Questionnaire*
- Review Work Search Record (JZ Journal) against WSA NSSP
- Update *REA Form: WSA NSSP* as needed including completion of *Part B NSSP Follow-Up REA*
- Job Referrals and Referral to Services
- Labor market Information
- Review Next Steps
- REA Staff Determine frequency of next REA Assessment based on progress to-date, compliance with plan, and individual needs (continue every 2 weeks or move to One Month)

Continuing REA Appointments (4th thru Nth REA)

Content Same as 3rd REA, except:

- REA Staff Determine both frequency and format of next REA Assessment based on progress to-date, compliance with plan, and individual needs:
  - Frequency: continue every 2 weeks or move to One Month
  - Format: continue as one on one or move to group

UI Eligibility Issue Detection and Referral to Adjudication When Appropriate

One-Stop Reemployment Services

Workshops

Counseling

Comprehensive Assessments/ Testing

Individual Employment Plan

Referrals to Partner Services

Skills or Occupational Training

Supportive Services

Job Clubs

Job Development

Workforce Information Services

Self-Service in Resource Room

This process of one-on-one/group assessment continues until the individual either returns to work or exhausts their regular UI claim. Each UI claimant should receive as many REAs as needed over the course of claim – depending on individual progress and duration of claim.