

## Minutes

### Healthcare Workforce Development Subcommittee December 15, 2010 meeting

Bruce Herman, Deputy Commissioner Workforce Development, NYS Department of Labor, opened the meeting with a welcome and overview of the HRSA 10-284 grant that was awarded to the NYS Department of Labor in September, 2010.

Valerie Sewell, Workforce Programs Manager, NYS Department of Labor, gave a presentation about the grant purpose and goals, along with background information on the Affordable Care Act which relates to this initiative.

Jean Moore, Director, Center for Healthcare Workforce Studies, presented a formal overview of work that is transpiring nationwide and initiatives that are being promoted on a federal level. She also presented data on the NYS healthcare workforce, along with some of the challenges that exist in light of the Affordable Care Act's mandates for increasing primary care services.

#### Next Steps:

- Next in-person meeting date: 10:30 a.m. – 12:30 p.m., January 27, 2011 – Training Room E, NYS Department of Labor, Building 12, Albany, NY
- Become familiar with handouts (in blue folders provided at the meeting)
- Identify and share with group, names of potential subcommittee and/or workgroup members (It was suggested that the subcommittee include at least one primary care provider representative)
- Make suggestions for workgroup structure, necessary assignments, chairs/co-chairs, meeting schedule and requirements for implementation grant eligibility
- Collapse the work timeframe from that which was originally submitted with the grant (due to the need to submit an implementation grant application in mid-July 2011)

For logistical purposes, it has been suggested that the Healthcare Workforce Development Subcommittee meet on dates that coincide with State Workforce Investment Board meetings. Those meetings are scheduled for the afternoons of March 16, 2011 and June 15, 2011. Subcommittee meetings will be held at 10:30 a.m. – 12:30 p.m. Additional in-person meetings and interim conference calls will be held as needed to enable the subcommittee to accomplish its work within the expedited time frame.

**Additional information:** As requested during the meeting, the following resources are included:

- A list of members
- Electronic copies of both presentations
- Link to the Center for Health Workforce Studies (<http://chws.albany.edu/>)
- HRSA grant narrative in electronic format
- HRSA grant solicitation in electronic format