



New York State Department of Labor
 Division of Safety and Health
 Engineering Services Unit
 Building 12, Room 154
 State Office Building Campus
 Albany, NY 12240

Application for Examination of Plans

Send to the above address:

- 3 copies of the application
- 3 sets of the signed plans with the NY Registered Architect or Professional Engineer's seal
- A check or money order (see fee schedule on reverse)

1. Date	2. Plan Number of any plans previously examined by the Department of Labor for this project		
3. Proposed work (street address, if known) Located at: _____ <input type="checkbox"/> North <input type="checkbox"/> East <input type="checkbox"/> South <input type="checkbox"/> West side of _____ St., Ave., Rd., Blvd.		4. Distance: _____ Feet _____ Miles <input type="checkbox"/> North <input type="checkbox"/> East <input type="checkbox"/> South <input type="checkbox"/> West of _____ Cross-St., Ave., Rd., Blvd.	
5. <input type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of:			6. County
7. Owner		8. Owner's address	
10. Lessee		11. Lessee's address	
		9. FEIN	
		12. FEIN	
13. Doing Business As:			
14. Engineer or Architect		15. Engineer's or Architect's Address	

Occupancy

16. Approval of plans is requested for use of building in accordance with the following statements:

Floor	Public Assembly	Other Purposes	Persons Regularly Frequenting the Premises					
	Dancing, skating, other means of amusement		At present		Additional proposed		Total	
			Male	Female	Male	Female	Male	Female
Basement								
Ground								
Second								
Third								
Fourth								

Proposed Construction or Erection

17. New building Addition Alteration Tent Viewing stand 18. Estimated cost
 Estimated cost is the cost of the entire structure, tent, or viewing stand, including mechanical equipment, toilet facilities and the finishing of ceilings, floors, walls, partitions, etc. The structure is ready for occupancy for the purposes stated on this application.
19. Number of floors Above ground Below 20. Automatic sprinklers Yes No All Areas Yes No
21. Material of Walls Floors Roof
22. Roofing Floor framing Roof framing Windows
23. Access to adjoining building Yes No What floors By what means
24. Heating system type Steam Hot water Warm air Distribution Radiator Duct Unit heater Space heater
25. Means and methods used for window cleaning. Work from
- Safe surfaces Window sills or ledges Boatswain's chair
- Ladders Scaffolds
- Greatest height – top of window to floorft. Height to suspension pointft.
- By powered scaffold Yes No

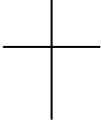
Existing Part of Building

26. Most recent occupation 27. Type of business
28. No. of stories above ground Below Sprinkler system over all areas Yes No
29. Materials of walls Floors Roof Roofing
30. Have any variations been granted regarding the features of this building?

31. Alterations: Describe in detail all proposed alterations

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32. Plot Plan



Point of Compass

Scale:

In space above, draw plot plan of proposed work and all connected structures.

Show the north point. Label each section by proper number and name. Indicate height in stories of each section. Give the date each portion was erected. The plan must show the entire outline of connected structures and the approximate overall dimensions. Give the name and show the location of adjacent streets, railroads, canals, rivers, buildings, lot lines, etc. The distance to the nearest cross road or street must be shown or stated.

33. Applicant..... Title.....
Address Telephone number (Work).....
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Labor Law Definitions

“Place of public assembly” includes a theater, a moving picture house, and assembly halls maintained or leased for monetary gain where one hundred or more people may assemble for amusement or recreation (Section 2.12, NYS Labor Law).
Not included are halls owned by churches, religious organizations, granges and public association and free libraries as defined under Section 253 of the NYS Education Law, and hotels having 50 or more rooms.

“Viewing stand” means a bleacher, grandstand or similar structure used at carnivals, fairs, and amusement parks for public occupation with a capacity of 100 or more people and which may have accidental personal injuries occur during its assembly, disassembly, or use (Section 870-c.12, NYS Labor Law).

“Tent” means a tent with a capacity for 300 or more people used at carnivals, fairs and amusement parks (Section 870-c.15, NYS Labor Law).

Filing Requirements

Filing plans and applications is required for tents and viewing stands subject to Section 870 of the NYS Labor Law and for new or altered buildings to be used as places of public assembly **unless** the location is

- New York City,
- other cities that have a bureau of buildings charged with enforcing a building code enacted by the legislative body of the city, or
- in a city, town or village which has assumed responsibility under Section 472 of the NYS Labor Law

Architect’s Seal and Signature

The seal and signature of a New York Registered Architect or Professional Engineer are required on the plans.

Examination Fees

The fees are based upon the estimated cost of construction or alteration of the structure, tent or viewing stand as defined on the front of this application.

Fees must be submitted with the plans and application.

Plans will not be examined until the correct fee is received by the Engineering Services Unit.

Checks or money orders are made payable to the Commissioner of Labor

<u>Estimated cost of construction or alteration</u>	<u>Fee</u>
Less than \$10,000	\$40.00
\$10,000 or more but less than \$20,000	\$80.00
\$20,000 or more but less than \$30,000	\$120.00
\$30,000 or more but less than \$40,000	\$160.00
\$40,000 or more	\$200.00