



Appendix to a License Application

The child support obligations (New York State General Obligations Law) do not apply to corporations.

Directions:

1. Complete the **Certification section** of this form **if** you are applying for a license or license renewal
2. Complete the **Recertification section** of this form **if** you have previously submitted an Appendix to a License Application, had child support obligations that were not being met, and are now applying for a renewal of your license.
3. Sign and date the Affirmation statement.

Applicant	
a. Name:	b. Social Security Number:
c. Telephone Number:	d. The type of business license requested:
e. Title:	f. Business Name (if applicable):

Certification

Are you under an obligation to pay child support? Yes If yes, complete items 1 - 4. No

1. I am making payments in accordance with a plan agreed upon by the parties. Yes No
2. I am four months or more in arrears in the payment of child support. Yes No
3. My child support obligation is the subject of a pending court proceeding. Yes No
4. I am receiving public assistance or supplemental security income. Yes No

Recertification

This section must be completed by those who were issued a 6 month certificate or license because he/she was 4 months or more in arrears in child support.

1. I am making payments in accordance with a plan agreed upon by the parties. Yes No
2. I am no longer in arrears in the payment of child support. Yes No
3. My child support obligation is the subject of a pending court proceeding. Yes No
4. I am receiving public assistance or supplemental security income. Yes No

Affirmation

I swear or affirm as true under penalties of perjury, that all the statements and information I have provided in this application are true to the best of my knowledge and belief. I further acknowledge that intentional submission of any false or misleading information to the Department of Labor in furtherance of this application may constitute a crime and/or provide grounds for the revocation of this license/certificate.

Signature: _____

Date: _____

Child Support Obligations

Section 3 - 503 of the New York State General Obligations Law requires the following:

“2. Every applicant for a license or renewal thereof shall certify in the application in a written statement under oath, duly sworn and subscribed, that as of the date the application is filed he or she is (or is not) under an obligation to pay child support and that if he or she is under such an obligation, that he or she does (or does not) meet one of the following requirements...”

A “LICENSE” means any certificate, license, permit or grant of permission required by the laws of this state, its political subdivisions or instrumentalities as a condition for the lawful practice of any occupation, employment, trade, vocation, business, or profession, and shall also include any registration required by law or agency regulation as a condition for such lawful practice.

Persons who are four months or more in arrears in child support or who have failed to comply with a summons, subpoena or warrant relating to a paternity or child support proceeding may be subject to suspension of their business, professional and/or driver licenses.

Section 3-503.3 states that an applicant who has child support obligations and who meets one of the requirements in items 1 - 4 may have their license, permit, registration, certificate, approval, etc., issued or renewed.

“...but such license shall expire in six months unless before that time the applicant submits a written certification under oath, duly sworn and subscribed that he or she:

- a. is no longer in arrears in the payment of child support; or
- b. is making payments by income execution or by court agreed payment or repayment plan or by plan agreed to by the parties or repayment plan with the appropriate support collection unit; or
- c. the child support obligation is the subject of a pending court proceeding; or
- d. he or she is receiving public assistance or supplemental security income.

Upon the submission of such certification, the expiration date of such license shall be governed by the agency’s customary practice and no fee, in addition to the initial license application fee, shall be charged unless the six month period has expired.”

Section 3-503.5, states in part,

“...that the intentional submission of false written statements for the purpose of frustrating or defeating the lawful enforcement of support obligations is punishable pursuant to section 175.35 of the penal law.”